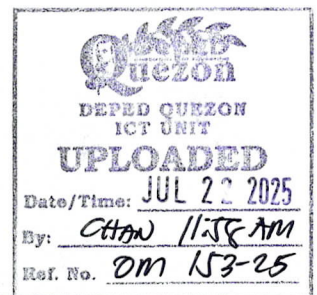




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



18 July 2025

OFFICE MEMORANDUM
OM No. 153, s. 2025

CAPACITY BUILDING TRAINING-WORKSHOP FOR THE INTERNAL QUALITY AUDIT (IQAT) ON ISO 19011:2018 AUDITING MANAGEMENT SYSTEM

To: Assistant Schools Division Superintendents
Division Chiefs
Quality Management Representative
Deputy Quality Management Representative
Internal Quality Auditors
QMS Team Leaders
All Others Concerned

In line with the continuous improvement of the Division's Quality Management System (QMS) and in preparation for upcoming internal and external audits, a **Capacity Building Training-Workshop for the Internal Quality Audit (IQAT) on ISO 19011:2018 Auditing Management System** will be conducted on **July 24–25, 2025**, at **M.I. Sevilla's Farm & Resort, Lucena City**.

Target participants in this activity are the Internal Quality Auditors, QMS Team Leaders, and select QMS members. Please see the Enclosure for the list of participants.

This two-day live-out training aims to strengthen the knowledge and enhance the competencies of the participants on the principles and practices of auditing in accordance with ISO 19011:2018. The sessions will focus on audit planning, execution, reporting, and follow-up, with emphasis on risk-based thinking, process-based auditing, and evidence-based decision-making.

Participants are expected to come prepared and actively participate in all sessions. They are also advised to bring their own laptop and extension cord, which will be used during the workshop activities.

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Breakfast will be the first meal on Day 1, while the afternoon snack will be the last meal on Day 2.

Meals and transportation expenses in the conduct of the said activity shall be charged against the Division MOOE, subject to usual auditing rules and regulations.

For information and strict compliance of all concerned.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

smemgd07/18/2025

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to OM No. 53, s. 2025

**CAPACITY BUILDING TRAINING-WORKSHOP FOR THE INTERNAL QUALITY AUDIT
 (IQAT) ON ISO 19011:2018 AUDITING MANAGEMENT SYSTEM**

List of Participants | July 24-25, 2025

	Name	Position/Designation
1	Rommel C. Bautista, CESO V	Schools Division Superintendent
2	Roselyn Q. Golfo	Assistant Schools Division Superintendent
3	Joep F. Falqueza	Assistant Schools Division Superintendent
4	Lorena S. Walangsumbat	OIC-Assistant Schools Division Superintendent
5	Juanito A. Merle	SGOD Chief
6	Carmela Ezcel A. Orogo	Education Program Supervisor
7	Maria Dolores D. Atienza	Administrative Officer V/Internal Quality Auditor
8	Wilbert B. Porteza	ITO I/Internal Quality Auditor
9	Carleen D. Aguila	Legal Assistant/Internal Quality Auditor
10	Brandon E. De Mesa	ADAS III/Internal Quality Auditor
11	Walter F. Galarosa	EPS/Internal Quality Auditor
12	Asuncion C. Ilao	EPS/Internal Quality Auditor
13	Joseph E. Jarasa	EPS/Internal Quality Auditor
14	Joan Alejaida R. Mauhay	EPS/Internal Quality Auditor
15	Fernando T. Seño	EPS/Internal Quality Auditor
16	Rejulios M. Villenes	PSDS/Internal Quality Auditor
17	Raul R. Agaran	EPS/Internal Quality Auditor
18	Regina V. Marino	SEPS/Internal Quality Auditor
19	Maria Rosario C. Camilon	Dentist/Internal Quality Auditor
20	Michelle G. Duma	SEPS/Internal Quality Auditor
21	Edmundo R. Marin, Jr.	Accountant III
22	Catherine A. Pureza	Budget Officer III
23	Atty. Rexcia Maria B. Baldeo	Attorney III
24	Hilariona E. Coronado	AO IV
25	Sherelyn O. Pardilla	AO IV/OIC-Planning Officer
26	Mark Angelo "Margel" M. Tiusan	PDO I
27	Carmen H. Macatugob	EPS
28	Jay Alfaro	EPS
29	Carla Jobelle J. Culajara	EPS-II
30	Jose Macario Ernie V. Patiño	Dentist
31	Michelle P. De Mesa	ADAS III
32	Maribeth D. Fragata	QMS/IQAT Secretariat

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321